

### TECHNICAL INSTRUCTION (NAVSEA TEMPLATE)

Ref: (a) NAVSEA 5252.242-9115 (TECHNICAL INSTRUCTIONS)  
 Enclosure (if applicable): [       ]

This Technical Instruction (TI) is issued pursuant to reference (a) from my capacity as the Contracting Officer's Representative (COR) for the contract/order identified below. This TI is issued with the understanding that implementation is within the present scope of the contract/order and that it does not change the statement of work or other terms and conditions. Nothing herein should be construed as amending the subject contract/order or as changing any contractual requirements. If the contractor believes that compliance with anything herein would constitute a change in the requirements of the subject contract/order, the contractor should not accept the TI and notify the Procuring Contracting Officer (PCO), in writing, within ten (10) working days, specify the reason(s) for such belief, and take no further action. A copy should also be sent to the COR.

**Note: The contractor shall inform the COR, in writing, when 75% of the costs allotted to this TI have been expended. Expenditures for this TI shall not exceed the allotted amount. This TI is contingent upon the availability of funds and performance shall not commence until funding has been obligated on the contract/order.**

TI No./Revision No.	TI- 03 , Rev. 0			
TI Revision Issue Date (if applicable)				
Original TI Issue Date	22 FEB 2013			
Purpose of Revision (if applicable)				
Contract/Task Order No.	N00178-07-D-4963-0002			
Government Agency/Activity	NSWCDD			
Sponsoring Office	Organization	Code		
	Directed Energy Division	Q20		
Program/Technical Office	Name	Code	Telephone	Email Address
	[REDACTED]			
Contracting Officer's Representative (COR)	Name	Code	Telephone	Email Address
	[REDACTED]			
Procuring Contracting Officer (PCO)	Name	Code	Telephone	Email Address
	[REDACTED]			
Contractor	ATI			
Contractor POC	Name	Code	Telephone	Email Address
	Bill Taczak		540-663-0050	<a href="mailto:btaczak@appliedti.com">btaczak@appliedti.com</a>
Severability	Severable <input checked="" type="checkbox"/> Non-Severable <input type="checkbox"/>			
Special Skills Required	System engineering			
Applicable SOW/PBWS Paragraph Number(s)	C.2.2.1, C.2.2.2, C.2.2.3, C.2.7.1, C.2.7.2, C.2.7.3, C.2.7.2			
TI Title	SSL-TM Design and Development System Engineering Support)			
TI Description	Provide the Solid State Laser Technology Maturation (SSL-TM) Program Design and Development Integrated Product Team (D&D IPT) with System Engineering, Technical and Programmatic Support. <ol style="list-style-type: none"> <li>Support the review and edit of the SSL-TM Weapon Specification. This Classified (Secret Collateral) document will provide guidance to the vendors</li> </ol>			

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	<p>during the prototype design and system development. Specifications with the document must be enumerated such that test point under the Test and Evaluation Plans are traceable to this document. Direct interaction between the T&amp;E, TM and D&amp;D IPT teams will be required to accomplish this task. The current draft also requires further evaluation, refinement and technical writing services. CDRL A004</p> <ol style="list-style-type: none"> <li>2. Support execution of the Technical Direction Agent (TDA) role in support of the SSL-TM program. This includes, but not limited to collecting, adding to and editing Subject Matter Experts (SMEs) technical evaluations of vendor efforts, tracking and evaluating vendor technical and schedule progress in comparison to the Integrated Master Schedule and Plan, supporting data management processes and systems, as well as technical writing associated with Interface control documents, program documentation and guidance.</li> <li>3. Support technical meetings, video/teleconferences and workshops. Support shall include planning, technical staffing, collecting, preparing and distributing briefing materials managing classified procedures and materials. After each meeting support shall be required to develop and distributing meeting minutes and action items. Tracking, reminding action holders and closing out action items will also be required. Contractor's teleconference and video conference capabilities may be utilized. CDRLs A002, and A004</li> </ol>
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<b>Applicable Documents</b> If none, insert N/A	N/A)																																			
<b>Government Furnished Information (GFI), Government Furnished Equipment (GFE), Government Furnished Material (GFM); Government Furnished Facilities (GFF)</b>  If none, insert N/A	GFI: N/A GFE: N/A GFM: N/A GFF: N/A Other: N/A																																			
<b>Duty Location</b>	N/A																																			
<b>Temporary Duty/ Travel Requirements</b>  If none, insert N/A	<p>Travel Authorization (TA) requests shall be submitted to and/or authorized by the Contracting Officer's Representative (COR).</p> <p><b>CONUS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Trips</th> <th style="width: 15%;">People</th> <th style="width: 15%;">Duration</th> <th style="width: 25%;">From</th> <th style="width: 35%;">Destination</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p><b>OCONUS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Trips</th> <th style="width: 15%;">People</th> <th style="width: 15%;">Duration</th> <th style="width: 25%;">From</th> <th style="width: 35%;">Destination</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Trips	People	Duration	From	Destination																					Trips	People	Duration	From	Destination					
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N/A				

<b>Funding Information</b> (e.g., CLIN, SLIN, ACRN)	<b>LABOR</b>				
	Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
	4000	SSL D&D	FY 13	RDT&E	█ g
	<b>ODC</b>				
	Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
	6000	SSL D&D	FY 13	RDT&E	█

<b>Period of Performance</b>	<b>FROM</b>	<b>TO</b>
	1/29/13	11/14/13

<b>Deliverable(s)</b>	Deliverable Identifier	Description	Medium	Frequency	Due Date
	A001, A002, A003, A004	A001: Contractor's Progress, Status and Management Report;	e-mail, CD or USB hard drive		
		A002: Presentation Material for Technical meetings and workshops;			
		A003: SSL-TM Program Documentation;			
		A004: Technical evaluations of vendor and government concepts and designs;			

<b>Security Classification</b>	Unclassified to Classified Secret
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<b>Hazard and Safety Information</b> (The checked (X) Hazard and Safety Instructions are applicable to this TI)	<input type="checkbox"/> Known Hazards: (NA ) <input type="checkbox"/> No Hazard or Safety Information applicable <input type="checkbox"/> Other (Specify: Training as required for all employees working on this TI: Laser Safety Training.) <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____)
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<b>TI ROM Cost Estimate:</b>	Total Hours	ODCs	Travel	Total Estimate
	█	█	█	█

This TI shall not be construed as a change to the terms or conditions of the subject contract/order.

PCO concurrence:

Rolanda H. Wallace-Taylor  
(Signature)  
Contracting Officer

Rolanda Wallace-Taylor  
(print name)


2/25/13  
(date)

Mila W Marchosky  
(Signature)  
Contracting Officer's Representative

Mila Marchosky  
(print name)

2/25/13  
(date)

Acknowledgement of receipt by Contractor:

  
(Signature)  
Authorized Representative of Contractor

WILLIAM J. TACZAL JR.  
(print name)

25 FEB 13  
(date)

**NOTE - ALL TECHNICAL INSTRUCTIONS MUST BE CONCURRED WITH BY THE PCO PRIOR TO RELEASE.**

Copy to:  
TI 3; Rev 0