

TECHNICAL INSTRUCTION (NAVSEA TEMPLATE)

Ref: (a) NAVSEA 5252.242-9115 (TECHNICAL INSTRUCTIONS)
 Enclosure (if applicable): []

This Technical Instruction (TI) is issued pursuant to reference (a) from my capacity as the Contracting Officer's Representative (COR) for the contract/order identified below. This TI is issued with the understanding that implementation is within the present scope of the contract/order and that it does not change the statement of work or other terms and conditions. Nothing herein should be construed as amending the subject contract/order or as changing any contractual requirements. If the contractor believes that compliance with anything herein would constitute a change in the requirements of the subject contract/order, the contractor should not accept the TI and notify the Procuring Contracting Officer (PCO), in writing, within ten (10) working days, specify the reason(s) for such belief, and take no further action. A copy should also be sent to the COR.

Note: The contractor shall inform the COR, in writing, when 75% of the costs allotted to this TI have been expended. Expenditures for this TI shall not exceed the allotted amount. This TI is contingent upon the availability of funds and performance shall not commence until funding has been obligated on the contract/order.

TI No./Revision No.	TI- 16 , Rev. 0			
TI Revision Issue Date (if applicable)				
Original TI Issue Date	27 February 2014			
Purpose of Revision (if applicable)				
Contract/Task Order No.	N00178-07-D-4963-0002			
Government Agency/Activity	NSWCDD			
Sponsoring Office	Organization		Code	
	Directed Energy Division		Q20	
Program/Technical Office	Name	Code	Telephone	Email Address
	[REDACTED]			
Contracting Officer's Representative (COR)	Name	Code	Telephone	Email Address
	[REDACTED]			
Procuring Contracting Officer (PCO)	Name	Code	Telephone	Email Address
	[REDACTED]			
Contractor	ATI			
Contractor POC	Name	Code	Telephone	Email Address
	Bill Taczak		540-663-0050	btaczak@appliedti.com
Severability	Severable <input checked="" type="checkbox"/> Non-Severable <input type="checkbox"/>			
Special Skills Required	System engineering			
Applicable SOW/PBWS Paragraph Number(s)	C.2.2.1, C.2.2.2, C.2.2.3, C.2.7.1, C.2.7.2, C.2.7.3, C.2.7.2			
TI Title	SSL-TM Design and Development System Engineering Support)			
TI Description	Provide the Solid State Laser Technology Maturation (SSL-TM) Program Design and Development Integrated Product Team (D&D IPT) with System Engineering, Technical and Programmatic Support. <ol style="list-style-type: none"> Support the execution of the D&D interactions with and evaluation of contractors developing SSL-TM ADM designs and prototypes. This support will 			

TI No./Revision No.	TI-16, Rev. 0
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	<p>include but not be limited to planning, technical staffing, briefing materials management (generating, collecting, and distributing) and classified material handling. Support shall also be provided to Subject Matter Experts (SMEs) and Technical Points of Contract (TPOCS) interacting directly with the developers. Support shall also include technical assessments and data management. CDRL A002, A003 and A004</p> <p>2. Support technical meetings, video/teleconferences and workshops including but not limited to Technical Working Group(TWGs) Meetings and Technical Exchange Meetings(TEMs). After each meeting support shall be required to develop and distributing meeting minutes and action items. Tracking, reminding action holders and closing out action items will also be required. Contractor's teleconference and video conference capabilities may be utilized. Similar Direct support to the Concept of Design Review (CoDR) process including contractor Oral Reviews and Government Evaluation shall also be required. These meetings and reviews shall require travel to contractor facilities and significant presence in the Program Office Facility – ONR, Arlington. CDRL A002, A003 and A004</p> <p>3. Support the generation, review and edit of the SSL-TM Programmatic and System Engineering Documents, including but not limited to the Classified Weapon Specification, Interface Documents, and Process Documents. Direct interaction SSL-TM Government team members from across the IPT structure, while reporting to the D&D IPT lead and deputy, will be required to accomplish this task. CDRL A004</p>
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Applicable Documents If none, insert N/A	N/A)															
Government Furnished Information (GFI), Government Furnished Equipment (GFE), Government Furnished Material (GFM); Government Furnished Facilities (GFF)	GFI: N/A GFE: N/A GFM: N/A GFF: N/A Other: N/A															
If none, insert N/A																
Duty Location	N/A															
Temporary Duty/ Travel Requirements	Travel Authorization (TA) requests shall be submitted to and/or authorized by the Contracting Officer's Representative (COR).															
If none, insert N/A	<p>CONUS</p> <table border="1"> <thead> <tr> <th>Trips</th> <th>People</th> <th>Duration</th> <th>From</th> <th>Destination</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Trips	People	Duration	From	Destination										
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TI No./Revision No.	TI-16, Rev. 0
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OCONUS				
Trips	People	Duration	From	Destination
N/A				

Funding Information (e.g., CLIN, SLIN, ACRN)	LABOR				
	Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
	4100	SSL D&D	FY 13	RDT&E	See Section G
	ODC				
	Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
	6100	SSL D&D	FY 13	RDT&E	See Section G

Period of Performance	FROM	TO
	2/27/14	11/15/14

Deliverable(s)	Deliverable Identifier	Description	Medium	Frequency	Due Date
	A001, A002, A003, A004	A001: Contractor's Progress, Status and Management Report;	e-mail, CD or Collaboration site		
		A002: Presentation Material for Technical meetings and workshops;			
		A003: SSL-TM Program Documentation;			
		A004: Technical evaluations of vendor and government concepts and designs;			

Security Classification	Unclassified to Classified Secret
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Hazard and Safety Information <i>(The checked (X) Hazard and Safety Instructions are applicable to this TI)</i>	<input type="checkbox"/> Known Hazards: (NA) <input type="checkbox"/> No Hazard or Safety Information applicable <input type="checkbox"/> Other (Specify: Training as required for all employees working on this TI: Laser Safety Training) <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____)
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TI ROM Cost Estimate:	Total Hours	ODCs	Travel	Total Estimate

TI No./Revision No.	TI-XX, Rev. XX
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This TI shall not be construed as a change to the terms or conditions of the subject contract/order.

PCO concurrence:



 (Signature) PARKER ARLINE W. _____ 27 FEB 14
 Contracting Officer (print name) (date)

Digitally signed by PARKER.ARLINE.W.1241946572
 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI, ou=USN, cn=PARKER.ARLINE.W.1241946572
 Date: 2014.02.26 10:26:10 -05'00'

 (Signature) Arline Parker _____
 Contracting Officer's Representative (print name) (date)

Acknowledgement of receipt by Contractor:



 (Signature) WILLIAM J. TACZAK JR _____ 26 FEB 14
 Authorized Representative of Contractor (print name) (date)

NOTE - ALL TECHNICAL INSTRUCTIONS MUST BE CONCURRED WITH BY THE PCO PRIOR TO RELEASE.

Copy to: