

TECHNICAL INSTRUCTION (NAVSEA TEMPLATE)

Ref: (a) NAVSEA 5252.242-9115 (TECHNICAL INSTRUCTIONS)

Enclosure (if applicable): [1]

This Technical Instruction (TI) is issued pursuant to reference (a). The TI will be effective upon incorporation into a modification. This TI is within the present scope of the contract/order and it does not change the statement of work or other terms and conditions. Nothing herein should be construed as amending the subject contract/order or as changing any contractual requirements. If the contractor believes that compliance with anything herein would constitute a change in the requirements of the subject contract/order, the contractor should not accept the TI and notify the Procuring Contracting Officer (PCO), in writing, within ten (10) working days, specify the reason(s) for such belief, and take no further action. A copy should also be sent to the COR.

Note: The contractor shall inform the COR, in writing, when 75% of the costs allotted to this TI have been expended. Expenditures for this TI shall not exceed the allotted amount. This TI is contingent upon the availability of funds and performance shall not commence until funding has been obligated on the contract/order.

TI No./Revision No.	TI #03, Rev 1			
TI Revision Issue Date (if applicable)	n/a			
Original TI Issue Date	See Effective Date of Contract # 2/09/2011__ or Modification # __ 3 _____			
Purpose of Revision (if applicable)	n/a			
Contract/Task Order No.	N0017807D4963 FG01			
Government Agency/Activity	NSWC Indian Head Division			
Sponsoring Office	Organization	Code		
	NAVSEA			
Program/Technical Office	Name	Code	Telephone	Email Address
	Monica Wood		703-767-6685	Monica.wood@dtra.mil
Contracting Officer's Representative (COR)	Name	Code	Telephone	Email Address
	Catherine Hoover	CD1	301-744-4795	catherine.hoover@navy.mil
Procuring Contracting Officer (PCO)	Name	Code	Telephone	Email Address
	Edna Gigon	A211	301-744-6682	Edna.gigon@navy.mil
Contractor	Applied Technology, Inc.			
Contractor POC	Name	Code	Telephone	Email Address
	Bill Taczak		540-663-0050	btaczak@appliedti.com
Severability	Severable <input checked="" type="checkbox"/> Non-Severable <input type="checkbox"/>			
Special Skills Required	N/A			
Applicable SOW/PBWS Paragraph Number(s)	2.1.3			
TI Title	Specialized Technical Support to DTRA.			
TI Description	<p>The contractor will provide specialized expertise in disaster preparedness and response. This effort is to assist in promoting development and coordination of Focused Innovative Technology (FIT) programs required to support Science and Technology Managers and Chemical and Biological Defense mission areas. Efforts will be focused on analysis of the consistency and quality of program plans, and on the relevance of existing policy. This is especially important in supporting evolving mission areas and needs, such as response to chemical and biological defense (CBD) threats as well as meeting the new mission areas of Irregular Warfare and counter-terrorism, coupled with the increasing threat of weapons of mass destruction (WMD).</p> <p>Construction and Catering are NOT authorized on this contract/task order. Only a</p>			

warranted Contracting Officer has the authority to change the terms and conditions of this contract/task order. All such tasking shall be within the scope of the Task Order and the Technical Instruction.

Applicable Documents
If none, insert N/A

N/A

Government Furnished Information (GFI), Government Furnished Equipment (GFE), Government Furnished Material (GFM); Government Furnished Facilities (GFF)

GFI: N/A
GFE: N/A
GFM: N/A
GFF: N/A
Other: N/A

If none, insert N/A

Duty Location

Temporary Duty/ Travel Requirements

If none, insert N/A

Travel Authorization (TA) requests shall be submitted to and/or authorized by the Contracting Officer's Representative (COR).

CONUS

Trips	People	Duration	From	Destination
n/a				

OCONUS

Trips	People	Duration	From	Destination
n/a				

Funding Information
(e.g., CLIN, SLIN, ACRN)

SEE SECTION G FOR FUNDING INFORMATION

LABOR

Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount

ODC

Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
				0

Period of Performance

FROM	TO
Date of Award	2/8/13

Deliverable(s)

Deliverable Identifier	Description	Medium	Frequency	Due Date
	Monthly Status Report	Email	Monthly	15 th of each month

Security Classification

Secret

Hazard and Safety Information

(The checked (X) Hazard and Safety Instructions are applicable to this TI)

- Known Hazards: (List known hazards here)
- No Hazard or Safety Information applicable
- Other (Specify: _____)
- Other (Specify: _____)
- Other (Specify: _____)

TI ROM Cost Estimate:	Total Labor	ODCs	Travel	Total Estimate
		█	█	█

This TI shall not be construed as a change to the terms or conditions of the subject contract/order.

PCO concurrence:

 (Signature)
 Contracting Officer

 (print name) (date)

TOLSON.DAWN
.M.1229367273

Digitally signed by
 TOLSON.DAWN.M.1229367273
 DN: c=US, o=U.S. Government, ou=DoD,
 ou=PKI, ou=USN,
 cn=TOLSON.DAWN.M.1229367273
 Date: 2012.03.27 09:48:55 -04'00'

 (Signature)
 Contracting Officer's Representative

Dawn Tolson for/Catherine Hoover 3/27/2012
 (print name) (date)

Acknowledgement of receipt by Contractor:

William J. Taczak Jr.
 (Signature)
 Authorized Representative of Contractor

WILLIAM J TACZAK JR. 27 MAR 12
 (print name) (date)

Copy to: