

TECHNICAL INSTRUCTION (NAVSEA TEMPLATE)

Ref: (a) NAVSEA 5252.242-9115 (TECHNICAL INSTRUCTIONS)
 Enclosure (if applicable): [1]

This Technical Instruction (TI) is issued pursuant to reference (a). The TI will be effective upon incorporation into a modification. This TI is within the present scope of the contract/order and it does not change the statement of work or other terms and conditions. Nothing herein should be construed as amending the subject contract/order or as changing any contractual requirements. If the contractor believes that compliance with anything herein would constitute a change in the requirements of the subject contract/order, the contractor should not accept the TI and notify the Procuring Contracting Officer (PCO), in writing, within ten (10) working days, specify the reason(s) for such belief, and take no further action. A copy should also be sent to the COR.

Note: The contractor shall inform the COR, in writing, when 75% of the costs allotted to this TI have been expended. Expenditures for this TI shall not exceed the allotted amount. This TI is contingent upon the availability of funds and performance shall not commence until funding has been obligated on the contract/order.

TI No./Revision No.	TI #30 Revision No. 1			
TI Revision Issue Date (if applicable)	TBD			
Original TI Issue Date	12/19/2014			
Purpose of Revision (if applicable)	Increase labor ceiling.			
Contract/Task Order No.	N00178-07-D-4963 FG01			
Government Agency/Activity	NSWC IHEODTD			
Sponsoring Office	Organization		Code	
	NSWC IHEODTD		TD	
Program/Technical Office	Name	Code	Telephone	Email Address
	Ashley Johnson	TD	301-744-6519	ashley.g.johnson@navy.mil
Contracting Officer's Representative (COR)	Name	Code	Telephone	Email Address
	Brian Anderson	EAO10	301-744-4688	brian.p.anderson@navy.mil
Procuring Contracting Officer (PCO)	Name	Code	Telephone	Email Address
	Kay Proctor	026W	301-744-6680	kay.proctor@navy.mil
Contractor	Applied Technology, Inc.			
Contractor POC	Name	Code	Telephone	Email Address
	Bill Taczak		540-663-0050	btaczak@appliedti.com
Severability	Severable <input checked="" type="checkbox"/> Non-Severable <input type="checkbox"/>			
Special Skills Required	N/A			
Applicable SOW/PBWS Paragraph Number(s)	2.1.2, 2.2.1, 2.2.2, 2.2.3 and 2.3.1			
TI Title	Future Concepts and Strategic Research Subject Matter Expertise for NSWC IHEODTD Code TD			
TI Description	<p>The work performed under this Technical Instruction falls within the scope of the contract/task order: 'assist the Government in supporting mission requirements for advanced warfighter technologies, operations and missions, as well as other relevant or related US Government missions by providing analysis and planning support; developing and supporting technical definitions of user requirements; facilitating technology interchange; observing and analyzing operational environments and requirements; providing technology management and transition support; assisting with the integration, coordination and synchronization of government contractors efforts and providing program and policy support', and under task areas 2.1.2 Assessment and Specialized Expertise, 2.2.1 Advanced Technology Review, 2.2.2 Technology</p>			

Utilization Support, 2.2.3 Dissemination of Transitional Technology and 2.3.1 Program Policy Focus, Compatibility, Coordination and Collaboration.

Background: NSWC IHEODTD supports the strategic development of new technologies for the U.S. Navy and Marine Corps. This TI is associated with developing future concepts, plans and processes. This TI meets the requirements of SOW sections 2.1.2, 2.2.1, 2.2.2, 2.2.3 and 2.3.1 for determining future concepts for transition based on efficacy and relevancy of these technologies to warfighter needs in the operational environment.

Task: The contractor shall provide subject matter expertise in the follow areas:

Task 1: The contractor shall support future concepts analysis to determine the implications for NSWC IHEOD Science & Technology (S&T) portfolio planning.

Task 2: The contractor shall support the development and implementation of NSWC IHEOD strategic plans and processes that tie the organizational vision, objectives and initiatives to emerging operational concepts, evolving policies, alternative futures, and developing threats.

Task 3: The contractor shall assist the development and implementation of an Advanced Energetic Materials (AEM) focus area that addresses NSWC IHEOD technical capabilities and provides Department of Defense (DoD) Acquisition Developers with a technology-push option for future capability requirements and designs (**Basis of TI Revision 1 labor ceiling increase: ceiling increase is necessary to provide for the Government's shortfall in estimating the complexity and level of effort required to establish the Department of Defense (DoD) Acquisition Developers with a technology-push option for future capability requirements and designs identified by NSWC IHEODTD Code TD. If a ceiling increase is not afforded, the future concepts analysis will be incomplete and the success of the entire effort will be significantly jeopardized).**

Task 4: The contractor shall conduct the S&T portfolio analysis required to align anticipated resources to focus area initiatives, identify resource gaps, identify solutions to these gaps, and assess the portfolio's alignment to the organization's strategic vision and objectives.

Task 5: The contractor shall assist the development of advocacy for AEM research and development within the Acquisition Developer, Combat Developer, and Technology Developer communities in order to foster collaboration opportunities, new demand signals and to transition the AEM focus area from a technology-push initiative to a sustainable requirements-pull activity.

Task 6: The contractor shall provide Subject Matter Expertise in the area of concepts analysis, strategic planning, S&T portfolio planning and analysis, organizational design, process improvement, and strategic communications to support development, analysis, and implementation of the NSWC IHEOD strategic plan.

No video production is authorized under this contract/task order/technical instruction. Construction, Catering and the procurement of Information Technology (IT) is NOT authorized under this contract/task order. All services performed under this TI shall be within the scope of the contract/task order and TI. The Contractor shall NOT act as a procurement office for the customer. Only a warranted Contracting Officer has the authority to change the terms and conditions of this contract/task order.

**Applicable Documents
If none, insert N/A**

N/A

Government Furnished Information (GFI), Government Furnished Equipment (GFE), Government Furnished Material (GFM); Government Furnished Facilities (GFF) If none, insert N/A	GFI: N/A GFE: N/A GFM: N/A GFF: N/A Other: N/A																				
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Temporary Duty/ Travel Requirements If none, insert N/A	Travel Authorization (TA) requests shall be submitted to and/or authorized by the Contracting Officer's Representative (COR). CONUS <table border="1"> <thead> <tr> <th>Trips</th> <th>People</th> <th>Duration</th> <th>From</th> <th>Destination</th> </tr> </thead> <tbody> <tr> <td>n/a</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> OCONUS <table border="1"> <thead> <tr> <th>Trips</th> <th>People</th> <th>Duration</th> <th>From</th> <th>Destination</th> </tr> </thead> <tbody> <tr> <td>n/a</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Trips	People	Duration	From	Destination	n/a					Trips	People	Duration	From	Destination	n/a				
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Security Classification	Secret																				
Hazard and Safety Information (The checked (X) Hazard and Safety Instructions are applicable to this TI)	<input type="checkbox"/> Known Hazards: (List known hazards here) <input checked="" type="checkbox"/> No Hazard or Safety Information applicable <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____)																				
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This TI shall not be construed as a change to the terms or conditions of the subject contract/order.

PCO concurrence:

Kay V Proctor
(Signature)
Contracting Officer

ANDERSON.BRIA
N.P.1034221550
(Signature)
Contracting Officer's Representative

Digitally signed by
ANDERSON.BRIAN.P.1034221550
DN: cn=US, o=U.S. Government,
ou=DoD, ou=FKI, ou=USN,
cn=ANDERSON.BRIAN.P.1034221550
Date: 2015.05.07 14:52:51 -0400

KAY V Proctor
(print name) 5/7/15
(date)

Brian P. Anderson
(print name) 5/5/2015 (rev 5-7-15)
(date)

Acknowledgement of receipt by Contractor:

William J. Taczak Jr.
(Signature)
Authorized Representative of Contractor

WILLIAM J. TACZAK JR.
(print name) 08 MAY 15
(date)

Copy to: