

TECHNICAL INSTRUCTION (NAVSEA TEMPLATE)

Ref: (a) NAVSEA 5252.242-9115 (TECHNICAL INSTRUCTIONS)

Enclosure (if applicable): [1]

This Technical Instruction (TI) is issued pursuant to reference (a). The TI will be effective upon incorporation into a modification. This TI is within the present scope of the contract/order and it does not change the statement of work or other terms and conditions. Nothing herein should be construed as amending the subject contract/order or as changing any contractual requirements. If the contractor believes that compliance with anything herein would constitute a change in the requirements of the subject contract/order, the contractor should not accept the TI and notify the Procuring Contracting Officer (PCO), in writing, within ten (10) working days, specify the reason(s) for such belief, and take no further action. A copy should also be sent to the COR.

Note: The contractor shall inform the COR, in writing, when 75% of the costs allotted to this TI have been expended. Expenditures for this TI shall not exceed the allotted amount. This TI is contingent upon the availability of funds and performance shall not commence until funding has been obligated on the contract/order.

TI No./Revision No.	TI #34			
TI Revision Issue Date (if applicable)	n/a			
Original TI Issue Date	n/a			
Purpose of Revision (if applicable)	n/a			
Contract/Task Order No.	N00178-07-D-4963 FG01			
Government Agency/Activity	NSWC IHEODTD			
Sponsoring Office	Organization	Code		
	Navy Medical Research Center	NMRC		
Program/Technical Office	Name	Code	Telephone	Email Address
	Cheryl Carr	NMRC	301-319-7334	cheryl.a.carr10.civ@mail.mil
Contracting Officer's Representative (COR)	Name	Code	Telephone	Email Address
	Brian Anderson	EAO10	301-744-4688	brian.p.anderson@navy.mil
Procuring Contracting Officer (PCO)	Name	Code	Telephone	Email Address
	Kay Proctor	026W	301-744-6680	kay.proctor@navy.mil
Contractor	Applied Technology, Inc.			
Contractor POC	Name	Code	Telephone	Email Address
	Bill Taczak		540-663-0050	btaczak@appliedti.com
Severability	Severable <input checked="" type="checkbox"/> Non-Severable <input type="checkbox"/>			
Special Skills Required	N/A			
Applicable SOW/PBWS Paragraph Number(s)	2.3.1			
TI Title	Advanced Warfighter Navy Medical Research Program Support			
TI Description	<p>The work performed under this Technical Instruction falls within the scope of the contract/task order: 'assist the Government in supporting mission requirements for advanced warfighter technologies, operations and missions, as well as other relevant or related US Government missions by providing analysis and planning support; developing and supporting technical definitions of user requirements; facilitating technology interchange; observing and analyzing operational environments and requirements; providing technology management and transition support; assisting with the integration, coordination and synchronization of government contractors efforts and providing program and policy support', and under task area 2.3.1 Program Policy Focus,</p>			

Compatibility, Coordination and Collaboration: 'assist in promoting intergovernmental and multi-national understanding and coordination of program policy, plans, and procedures required to support all Combatant Commanders and mission areas. The compatibility of program policy and plans, for both the users and providers at all jurisdictional levels, is important. Efforts will be focused on analysis of the consistency and quality of program plans, and on the relevance of existing policy. This is especially important in supporting evolving mission areas and needs, such as response to chemical and biological defense (CBD) threats as well as meeting the new mission areas of Irregular Warfare and counter-terrorism, coupled with the increasing threat of weapons of mass destruction (WMD). Technology development agencies such as Office of the Secretary of the Army, Chemical and Biological Defense and Chemical Demilitarization Programs (OSA (CBD&CDP)), Defense Advanced Research Projects Agency (DARPA), US Army Medical Research and Materiel Command (MRMC) and other agencies have an increasing need for support of this nature, and traditional means of providing it require augmentation'.

The contractor shall analyze and coordinate activities/initiatives and their impact on the advanced programs for Navy Warfighter Medical Research. The contractor shall provide support for the development and implementation of Navy Medical Research Center (NMRC) program planning and tracking support for evolving mission areas and needs. Key warfighter medical research programs covered by this program include: Combat Injury, Blast Injuries, Neuro Trauma, Advanced Submarine Medicine, Defense Environment Studies, Chemical/Biological Defense medicine, Mine and Expeditionary Warfare Combat Care, and Infectious Disease threats to the Warfighter. The contractor shall obtain the required data for input into numerous databases to ensure systems are performing to stated specifications. Contractor shall modify program databases and user interfaces as required to address problem areas and enhancements. The work being done on this task is expected to increase the efficiency of program support for advanced medical research for the Warfighters.

No video production is authorized under this contract/task order/technical instruction. Construction, Catering and the procurement of Information Technology (IT) is NOT authorized under this contract/task order. All services performed under this TI shall be within the scope of the contract/task order and TI. The Contractor shall NOT act as a procurement office for the customer. Only a warranted Contracting Officer has the authority to change the terms and conditions of this contract/task order.

Applicable Documents If none, insert N/A	N/A																				
Government Furnished Information (GFI), Government Furnished Equipment (GFE), Government Furnished Material (GFM); Government Furnished Facilities (GFF) If none, insert N/A	GFI: N/A GFE: N/A GFM: N/A GFF: N/A Other: N/A																				
Duty Location																					
Temporary Duty/ Travel Requirements If none, insert N/A	<p>Travel Authorization (TA) requests shall be submitted to and/or authorized by the Contracting Officer's Representative (COR).</p> <p>CONUS</p> <table border="1" data-bbox="459 1791 1463 1900"> <thead> <tr> <th>Trips</th> <th>People</th> <th>Duration</th> <th>From</th> <th>Destination</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>OCONUS</p> <table border="1" data-bbox="459 1961 1463 1990"> <thead> <tr> <th>Trips</th> <th>People</th> <th>Duration</th> <th>From</th> <th>Destination</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Trips	People	Duration	From	Destination						Trips	People	Duration	From	Destination					
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	n/a				
Funding Information (e.g., CLIN, SLIN, ACRN)	SEE SECTION G FOR FUNDING INFORMATION				
	LABOR				
	Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type	Funded Amount
ODC					
Funding Identifier	Project/Program Name	Appropriation FY	Appropriation Type		
Period of Performance	FROM		TO		
	Date of Award		2/8/2016		
Deliverable(s)	Deliverable Identifier	Description	Medium	Frequency	Due Date
		Monthly Status Report	Email	Monthly	15 th of each month
Security Classification	Secret				
Hazard and Safety Information <i>(The checked (X) Hazard and Safety Instructions are applicable to this TI)</i>	<input type="checkbox"/> Known Hazards: (List known hazards here) <input checked="" type="checkbox"/> No Hazard or Safety Information applicable <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____) <input type="checkbox"/> Other (Specify: _____)				
TI ROM Cost Estimate:	Total Hours	ODCs	Travel	Total Estimate	

This TI shall not be construed as a change to the terms or conditions of the subject contract/order.

PCO concurrence:

Kay V Proctor
 (Signature)
 Contracting Officer

KAY V Proctor
 (print name)

6/18/15
 (date)

 (Signature)
 Contracting Officer's Representative

Brian P. Anderson
 (print name)

5/18/2015 (rev 6-18)
 (date)

Acknowledgement of receipt by Contractor:

 (Signature)
 Authorized Representative of Contractor

 (print name)

 (date)

Copy to: